

Public Safety Branch
Police Group
Police Trainee Series

CERTIFIED POLICE TRAINEE

06/04 (JAS)

General Purpose

Under immediate supervision, perform advanced El Paso Police Academy departmental indoctrination training assignments to develop and specifically apply previously acquired knowledge, abilities and skills of a state certified Basic Peace Officer to specific local policies and procedure as required to become fully qualify for a position as a commissioned Police Officer for the City.

Typical Duties:

Participate in classroom lectures, response simulations, live field exercises and other orientation activities, including rigorous physical preparation, written testing and performance evaluations together with departmental rules and regulations pertaining to law enforcement and community policing. Involves: Study and practice, as qualified, job related peace officer methods that focus on the city's demographics, environment, geography and ordinances according to established department rules, regulations, protocols and standards including, but not limited to, law enforcement tactics, community policing practices, safety and survival techniques, deployment, operation and maintenance of available and approved equipment, vehicles and weapons, hazardous materials awareness, station and organization familiarization, computer and communications systems procedures, property and evidence handling guidelines, and incident reporting, case documentation and administrative recordkeeping.

Engage in miscellaneous related public safety activities as required. Involves: Respond to emergency incidents as qualified to perform simple protective services and victim rescue tasks in accordance with specific instructions of the Training Chief. Perform rigorous daily physical exercises.

Knowledge, Abilities, and Skills

- Some knowledge of subjects required for licensing as a Basic Peace Officer required by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) including modern law enforcement principles, procedures, techniques and equipment.
- Ability to learn applicable local laws and ordinances, and department rules and regulations, including community-policing techniques.
- Ability to learn the City's geography.
- Ability to comprehend, learn and apply training materials and field or classroom training instructions in local law enforcement and crime prevention situations.
- Ability of follow oral and written instructions.
- Ability to follow and adjust to El Paso Police Academy discipline standards.
- Ability to establish and maintain effective working relationships with instructors and other trainees.
- Ability to communicate clearly and concisely orally and in writing.
- Skill in safe operation, care and wearing of a handgun, other designated weapons, allied law enforcement equipment and communications devices as required.
- Skill in safe operation and care of a motor vehicle.
- Skill in safe operation and care of a network workstation or personal computer and allied hardware, and generic business productivity and specialized law enforcement software.
- Skill in rendering First Aid to injured or ill persons as instructed, if necessary.

Other Job Characteristics

- Participate daily in rigorous physical training.
- Successful completion of Academy written, physical and skills tests.
- Wear prescribed uniform and accessories in conformance with academy dress and appearance code.
- Subject to being called at any time for emergency duties.

Minimum Qualifications

Education and Experience: High school diploma or GED supplemented by supplemented by 12 postsecondary semester credit hours in any field of study and completion of a Basic Peace Officer course of study accredited by the Texas Commission on Law Enforcement Standards and Education (TCLEOSE).

Licenses and Certificates:

- Basic Peace Officer License issued by TCLEOSE by time of application.
- Texas Class "C" Driver's License or equivalent from another state by time of application.

Special Requirements:

- Must be a United States citizen by time of application.
- Must be twenty-one (21) years old in the month in which the first component of the examination is administered.
- Must pass comprehensive background investigation including pre-offer physical fitness, medical, psychological and polygraph examinations, and drug screening.

Human Resources Director

Department Head

OFFICIAL